



### The Christchurch Art Show Terms and Conditions of Exhibition

Artists please take note of our terms and conditions.

Read the terms and conditions well and make sure you understand them before you submit your application to us as this agreement forms a legal contract with The Christchurch Art Show.

- All work must be priced under \$6,000.
- The commission for artists who manage their own panels is 25%.
- Commission for Display Pack is 35%.
- Artists are encouraged to promote themselves. Please display your own catalogue, business cards and promotional material if you are an Artist Pack 2, 3, 4, 5.
- Promotional materials are subject to The Christchurch Art Show approval we retain the right to remove any unwanted material.
- The Christchurch Art Show will act as an agent for the artist for the duration of the show.
- Ownership of the artworks will remain the artists until sold.
- All prices must include GST if applicable.
- The Christchurch Art Show will retain the agreed commission of the sales price of each painting and will pay the balance to artists. GST registered artists will be responsible to return GST Output Tax in their GST return.
- Payment for artist packs is required in full 28 days after selection. If you wish to put a payment plan into action please contact John at [John@chchartshow.co.nz](mailto:John@chchartshow.co.nz).
- Payments to artists are usually paid 4 to 6 weeks after our event has closed. Please make sure to provide the correct bank details on your application form.
- All work accepted into The Christchurch Art Show may be reproduced by The Christchurch Art Show for advertising purposes.

- All work entered is for sale.
- Artwork must be not more than three years old.
- All work entered must be the work of a living artist.
- All work must be entered by the artist/creator of that work.
- All work must be the artist's own work/inspiration/intellectual property.
- All 2D and 3D work must be ready for exhibition (strung and/or with appropriate accessories for installation).
- All work must be labelled correctly.
- All wall hung work must be no heavier than 8kgs and must be easy to hang and remove from the wall.
- All photography is to be framed. Work that is mounted without a frame will not be accepted. The exception being canvas and aluminium prints which may be entered for selection.
- All works to be signed by the artist.
- Artworks must be able to fit the dimensions of your Artist Pack.
- Works for Display Pack are not to exceed 1m X 1m inclusive of framing, unless permission has been given by Kate for outsize work.
- No diptychs or triptychs or multiples accepted in the Display Pack.
- Loose works on paper are not accepted in Display Pack.
- Original prints, etchings and photography - only one copy of each print on display at any time. The edition number must be visible with no adjustments.
- Insurance of artworks is the artist's responsibility at the show and also in transit. We will endeavour to handle your work with care and respect but the insurance of artwork is the artist's responsibility. Please realise If any damage or loss occurs it is at the artist's own risk.
- 3D work, if heavy, large or needing assemblage will be the artist's responsibility to install and deliver to the Events Centre at the Wigram Air Force Museum site. It is also the artist's responsibility to uninstall the work and to remove it and arrange delivery to the purchaser.

- Artists please follow the times, dates and venues for delivery and collection of works as specified on the artist timeline located on this website and your welcome pack.
- Display Pack Artists please make sure to have details of your work in for registration by DUE DATE.
- The Christchurch Art Show reserves the right to remove any artwork from the show even if we have previously accepted the work.
- If during the show any artist sells all of their stocked artwork and their artist pack is empty then that space becomes the property of The Christchurch Art Show to use as they wish.
- Artists who intend to deliver and pick up works will need to do so on the dates arranged by The Christchurch Art Show. We are not responsible for work delivered outside the given dates and times. As we provide you with delivery and pick up information we expect you to take note of it.
- All unsold work to be collected and removed from the Events Centre at the Wigram Air Force Museum site by the artist on the date and times selected by The Christchurch Art Show. We are not responsible for work left behind.
- All Display Pack work delivered by courier must be wrapped appropriately or it will not be accepted.
- When Display Pack work is hand delivered it is required to be unwrapped.
- All Display Pack work must be strung appropriately and ready to hang or it will not be accepted.
- There is a \$5 handling fee per couriered artwork sent to us in the Display Pack.
- Please do not send us return courier tickets. All artwork inclusive of Artist Pack 2, 3, 4, 5 and Display Pack work that is couriered back to the artist post show will be sent using The Christchurch Art Show's courier tickets. If you accept our terms and conditions you accept our choice of courier and ticketing. You will be charged for using our courier.
- There is now a single receiving day on Thursday 15th. All works being couriered to The Christchurch Art Show should be couriered to **The Christchurch Art Show c/- Fastways Couriers 23 McAlpine St, Wigram, Christchurch 8042** – to arrive at Fastways on the

**Tuesday 13<sup>th</sup> and Wednesday 14<sup>th</sup> June.** Times and further detail to be advised in your Welcome Pack.

- We require artists to use Fastways Couriers to send work to us. This enables a simpler delivery and collection process. If you cannot access Fastways in your area please contact [John@chchartshow.co.nz](mailto:John@chchartshow.co.nz) 0226582960
- Details of hand delivery of artworks and hand collection of unsold work are to be advised in your Welcome Pack.
- The Christchurch Art Show does not refund application fees and once payment for artist/display packs is accepted there will be no refund.
- Full instructions for The 2017 Christchurch Art Show will be made available to selected artists in your Welcome Pack. (This will include all dates, payments, courier details, labelling and general show details). Your Welcome Pack will be made available March/April 2017.
- Terms and conditions are subject to change.

**The cash and carry concept.** The Christchurch Art Show is a cash and carry art show. Sold artwork (except for heavy sculpture) leaves the building with the purchaser.

Work is hung and displayed in your artist pack. Your excess work is stored onsite and as artwork is sold and moves on with the purchaser your stored work replaces the sold work in a new exhibition. This means that the exhibition is constantly rotating. The movement of artwork is dictated by the movement of sales. We advise artists to make sure that they provide enough extra work to replace their sold work.

Artists are present to promote their own work over the three day period are able to manage their own rotation of works. However, The Christchurch Art Show has full control and the final say in the hanging and exhibition of all works in the show.

The movement of artworks in a cash and carry show is initiated by the purchaser and because of this we cannot guarantee that all the artworks supplied will be on exhibit. Please see Display Pack rotation for the managing of Display Pack work.

### **Display Pack Rotation**

Please be aware that because The Christchurch Art Show works on a rotational hanging basis - work is rehung as it is sold. Your work will not be hung together on the wall, it will rotate on the wall and will be hung at different times over the show's duration. This means that your work will not always be visible during the show. As we want your work to sell our staff

works hard to ensure that all work is hung out over the period of the show. We constantly rehang our display area to ensure that all work is seen by the buying public.

### **Application Selection**

Artists must make an application to The Christchurch Art Show to have their work reviewed in the selection process for our show. Art that is selected for The Christchurch Art Show will be of a high standard and presentation. It will be in a fit state and be ready for exhibition – see above in these terms and conditions. We expect the work to reflect the personal style of the artist, to be their own intellectual property and to be priced accordingly – not over or under priced. Selection is at the discretion of The Christchurch Art Show and no correspondence or discussion will be entered into on our final decision. We inform artists of their selection outcome 4 weeks after the application fee has been paid.

### **Art Awards.**

We have one art award on offer for our 2017 show. The Christchurch Art Show People's Choice Award.

Selection for the award is based on the sales from the previous year's art show. The Top Ten selling artists returning to the show will be asked to provide a work to be voted on by the public for The Christchurch Art Show People's Choice Award.

To be eligible you must have your work selected for an Artist Pack 2, 3, 4, 5 at The Christchurch Art Show. Please go to our Art Awards page on [www.chchartshow](http://www.chchartshow) to read more about the 2017 art award.